CHHATTISGARH MEDICAL SERVICES CORPORATION LIMITED

(Government of Chhattisgarh)

Tender

For

Construction of 100 bedded MCH wing at Durg (C.G.), under National Rural Health Mission scheme

VOLUME-I

Prequalification Document

June' 2013



HSCC (INDIA) LTD. (CONSULTANTS & ENGINEERS FOR MEGA HOSPITALS & LABORATORIES) E-6(A), sector-1, NOIDA(U.P) 201301 (India)

Phone: 0120-2542436-40 Fax: 0120-2542447

Tender No. HSCC/NRHM/CG./2013 (II)/02

Chhattisgarh Medical Services Corporation Limited (Govt. Of Chhattisgarh)

HSCC/NRHM/CG/2013/ Phase II

07.06.2013

NOTICE INVITING TENDER

Bids are invited on behalf of Managing Director, Chhattisgarh Medical Services Corporation Limited, Govt. of Chhattisgarh, from eligible contractors/firms for the following works under National Rural Health Mission scheme" at following locations/districts as detailed below:

Name of Hospital	Location	Completion period of work (In months) for each location.	Estimated cost (in Rs.) for each locations
A. "Construction of 100 bedded MCH wing for various district hospitals including internal & external Electrical, HVAC (as applicable), PHE, fire fighting etc."	Surguja, Durg, Bilaspur.	18 (Eighteen)	12.00 Crore
B. Construction of 50 bedded MCH wing for following district hospitals including internal & external Electrical, HVAC (as applicable), PHE, fire fighting etc."	Gorela, Rajpur, Bhaiyathan,Udaypur, Nagari, Gidam,Sakti, Pathalgaon, Lailunga, Pandariya, Pithora, Sukma, Kathgoda	15 (Fifteen)	7.50 Crore
C. "Construction of Regional Drug Warehouses (25000 sqft) including internal & external Electrical, PHE etc.	Raipur, Bilaspur, Jagdalpur, Ambikapur	09 (Nine)	3.35 Crore
D. "Construction of Regional Drug Warehouses (15000 sqft) including internal & external Electrical, PHE etc.	Dhamtari, Durg, Jashpur, Kanker, Kawardha, Janjgir, Mahasamund, Korba. Rajnandgaon, Raigarh.	06 (Six)	1.65 Crore

For details regarding eligibility, bid security, purchase and submission of tender documents, please refer detail advertisement at HSCC website www.hsccltd.co.in. or CGMSC (CG) website www.cgmsc.in. Prospective bidders are advised to regularly scan through HSCC & CGMSC web site. Corrigendum/amendments etc., if any, will be notified on the HSCC/CGMSC web sites and separate advertisement will not be made for this.

On Behalf of Chhattisgarh Medical Services Corporation Limited. (Govt. of Chhattisgarh). General Manager (Projects) HSCC (India) Limited.

National Rural Health Mission scheme (Government of Chhatisgarh)

HSCC/NRHM/CG/2013 (II) /02

13.06.2013

Detailed tender information

Bids are invited on behalf of Mission Director, NRHM from eligible contractors/firms for the works "Construction of 100 bedded MCH wing for District Hospital including internal & external Electrical, HVAC, PHE, fire fighting & developments works etc." at **Durg** (C.G.) under National Rural Health Mission scheme (NRHM)" as detailed below:

Name &	Completion	Estimated	Bid	Date of sale	Date of Submission	Pre bid meeting
description of	period of work	cost	Security		& opening at HSCC,	at HSCC Project
work	(in months)	(in Rs.)	(in Rs.)		RAIPUR	office, Raipur
Durg (C.G.)	18	12.00	22.00	13.06.2013	27.06.2013	18.06.2013 at
	(Eighteen)	Crore	Lakhs	to	up to 15:30 hrs.	15.00 hrs
				27.06.2013	and opening on	
				up to 12:00	27.06.2013 at	
				hrs.	16:00 hrs.	
				<u> </u>		

Complete set of tender documents comprising prequalification document (Volume I), General Conditions of contract (Volume-II), Instructions to Bidders & Specific conditions of contract (Volume III), Technical specifications (Volume IV), Bill Of Quantities (Volume V) and Tender Drawings (Volume-VI) has been made available at HSCC website www.hsccltd.co.in. and Managing Director CGMSC (CG) website <u>www.cgmsc.in</u>. The interested applicants/firms may also check their eligibility for the tender. Interested applicants/firms may see the complete set of tender documents which have been kept at dispatch counter of HSCC Corporate office, at E-6(A), sector-1, Noida/ Project office at House no-1, Moulshree Vihar, VIP Road, Raipur, Chhattisgarh-492001. Contractors/firms may also purchase the complete set of tender documents comprising of Vol. I, II, III, IV, V and VI (tender drawings) in person from the office of HSCC (I) Ltd, Noida/ Project office at Raipur on any working day as mentioned above on written request mentioning the name & description of work against a non refundable fee of Rs. 5,000/- through Cash/demand draft each location wise in favour of HSCC (I) Ltd. NOIDA payable at NOIDA/Delhi or download the tender documents (Vol-I to VI) from HSCC & CGMSC(CG) websites and submit complete set of tender documents (Vol-1 to VI) along with the tender document fee of Rs. 5000/-each location wise through demand draft including bid security. However in case of downloading of tender documents from websites (Vol-I to VI) it will be the responsibility of applicants/firms to ensure that complete tender documents has been downloaded. Interested applicants/firms may like to attend the Pre bid meeting will be held at HSCC project office at Raipur on above mentioned dates. The tender document containing volume-I to VI shall be submitted separately for each district /location wise complete in all respect along with requisite amount of bid security in favour of HSCC (I) Ltd Noida on or before due date and time as mentioned above. HSCC/Employer reserves the right to accept or reject any application without assigning any reason or incurring any liability whatsoever. Prospective bidders are advised to regularly scan through HSCC web site. Corrigendum/amendments etc., if any, will be notified on the HSCC web site and separate advertisement will not be made for this.

General Manager (Projects)

INSTRUCTION TO APPLICANTS

PROJECT NAME: Construction of 100 bedded MCH wing for District Hospital at

Durg, Chhattisgarh, under National Rural Health Mission

scheme (CG)

Completion period: within 18 (Eighteen) Calendar months

EMPLOYER/CLIENT: Chhattisgarh Medical Services Corporation Limited (CG)

1. Scope of Bid

1.1 For & on behalf of Managing Director, CGMSC (CG) (Employer/Client), HSCC (I) Ltd (The Consultant) intends to invite bids from eligible contractors/firms for above works details as under

1.2 Brief Details:

Construction of 100 bedded MCH wing for District Hospital at **Durg**, Chhattisgarh, under National Rural Health Mission scheme (C.G.) including internal & external Electrical, HVAC, PHE, fire fighting & developments works etc.

Tender is open to all agencies / firms having sound background and Specialisation in carrying out similar works.

2.0 SUBMISSION OF APPLICATION:

- 2.1 Application for prequalification must be submitted complete in all respect in sealed envelopes which must be either delivered by hand or by registered mail, at GM (Projects), HSCC (India) Ltd, House no-1, Moulshree Vihar, VIP Road, Raipur, Chhattisgarh-492001, so as to reach not later than designated date & time and be clearly marked "Application for prequalification for "Construction of 100 bedded MCH wing for District Hospital at Durg, CG, under National Rural Health Mission scheme (C.G.).
- 2.2 The name and mailing address of the Applicant should be clearly marked on the envelope.
- 2.3 All the information asked for pre-qualification and bids shall be answered in the ENGLISH language by all the agencies/firms.
- 2.4 Failure to provide information in the stipulated format enclosed or to provide timely clarification or substantiation of the information supplied (considered essential to evaluate the Applicant's qualification) shall result in disqualification of the Applicant.

3.0 MINIMUM PRE-QUALIFICATION CRITERIA:

- 3.1 Pre-Qualification will be based on meeting all the minimum criteria for prequalification and other qualification criteria regarding the Applicant's work experience, personnel and equipment capabilities and financial position as demonstrated by the Applicant's responses in the forms attached to the Letter of Application.
- 3.2 The Applicant should meet the following minimum criteria for Pre-Qualification :
 - (i) Average Annual Financial Turnover during the last three financial year's i.e. 2009-10, 2010-11 & 2011-12 should be at least 40% of the estimated cost.
 - (ii) Experience should be in the name of bidding company and not in name of subsidiary/ associate company/ group company
 - (iii) (a) Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:

Three *similar completed works costing not less than the amount equal to 40% of the estimated cost.

or

Two *similar completed works costing not less than the amount equal to 50% of the estimated cost.

or

One *similar completed work costing not less than the amount equal to 80% of the estimated cost.

and

- (b) one completed work of any nature (either part of (iii)(a) or a separate one) costing not less than the amount equal to 40% of the estimated cost with some central/ state Government Organization/ Central Autonomous Body/ Central Public Sector Undertaking
- * Similar works shall mean:

Construction of any RCC framed structure building including finishing complete, related internal & external services like plumbing, fire fighting, electrical & HVAC etc. However, in case the bidder do not have the experience of major specialized works like plumbing, fire fighting, electrical & HVAC etc, such specialized works shall be carried out by specialized agencies having sound financial background and experience of executing works of similar nature & magnitude. The bidder is required to give an undertaking as per enclosed format at Annexure-VII.

A Certificate from client for completion of work(s) must be submitted along with application against single work order. Own works / own certification of the agencies shall not be considered for prequalification.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to the last date of receipt of applications for tender.

- 3.3 The firm should submit an affidavit duly notarized that they have not abandoned any work of Union Government/ State Governments/ PSU's etc. during the last 5 years. They should also submit an affidavit that they have not been blacklisted, debarred, declared non performer or expelled by Union Government/ State Governments/ PSU's etc. during the last 5 years
- 3.4 The applicant should provide information regarding litigation/ Arbitration cases for the last five years as per ANNEXURE-V
- 3.5 Financial Capabilities: The Applicant should submit Audited Balance Sheets for the last three financial years i.e. 2009-10, 2010-11 & 2011-12. The applicant should not have incurred any loss in more than two years during the last five years ending 31st March 2012 (Fill enclosed ANNEXURE-III).

3.6 Minimum Solvency Requirement:

A solvency certificate from applicant's Bank (Nationalized/Scheduled) that applicant is solvent for 30% of the Project Estimated Cost. The certificate should be not more than one year old from the date of submission of bid.

3.7 Bidding Capacity: The bidding capacity of the contractor/firms should be equal to or more than the estimated cost of the work. The bidding capacity shall be worked out by the formula as below:

Bidding Capacity= (A*N*2)-B

Where

- A= Maximum Value of construction works executed in any one year during the last 7 years taking in to account the completed as well as work in progress.
- N= Number of years prescribed for completion of work for which bids has been invited.
- B= Value of existing commitments and on going works to be completed during the period of completion of work for which bids have been invited.

NOTE: Bidders are requested to submit details of calculation along with all supporting documents in respect of arriving value of bid capacity (Fill enclosed Annexure-IX also)

4.0 PERSONNEL, EQUIPMENT AND FINANCIAL CAPABILITIES

4.1 **Personnel Capabilities**: The firm should have suitable qualified and experienced personnel for the successful completion of the works. List of employees and bio-data of key officials shall be submitted stating clearly how these would be involved in this work. (Fill enclosed ANNEXURE-I).

4.2 **Equipment Capabilities**: The Applicant should submit the list of equipments for successful completion of project. (Fill enclosed ANNEXURE-II)

5.0 EXPERIENCE OF EXECUTING OF PROJECTS OF SIMILAR NATURE & COMPLEXITY

The applicant shall submit information about their past experience of projects of similar nature and complexity with information about magnitude of the projects, Type of Projects, Completion Certificate from Client, Time Overrun if any, Cost over run if any, (Fill enclosed ANNEXURE-IV).

6.0 OTHER INFORMATION TO BE SUBMITTED ALONGWITH APPLICATION

- 6.1 Registration/ Licence: The firm should have Works Contract Tax/VAT Registration with the appropriate Authorities In case the firm is not registered at the time of submission of bid, they will get themselves registered with the concerned authorities in case they are awarded the work
- 6.2 The applicant should provide information regarding litigation/ Arbitration cases for the last five years as per ANNEXURE-V
- 6.3 The applicant shall submit the supporting documents regarding the information given in the ANNEXURE-I to ANNEXURE-V
- 6.4 The contractor will indemnify HSCC/CGMSC (CG) Principle employer/client, as the case may be, against all penal action that may be levied/effected by any concerned authority for default in any labour regulation/PF/ESI and other statutory requirements of the relevant Acts/Laws related to the work of the contractor and will bear the legal charges, if any, and will pay the legal charges/dues directly to the concerned authority

7.0 Even though the Applicants meet the above criteria, they are subject to be disqualified, if they have:

- made misleading or false representation in the form, statement and attachments submitted; /or
- Record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures, etc. /or
- The performance of any agency already worked/ working with HSCC is not found satisfactory./or
- found to have been black listed/debarred/expelled in any of the works.

- **8.0** The applicants are advised to visit the site to get first hand information as regards its approach, accessibility, working conditions, site conditions, availability of labour and material etc. and other matters affecting cost and work. All costs incurred in connection with submission of the pre-qualification application shall be borne by the applicant irrespective of the outcome.
- **9.0** If any information furnished by the applicant is found incorrect at a later stage, performance security will be forfeited and applicant shall be liable to be debarred from tendering in HSCC. The department reserves the right to verify the particulars furnished by the applicant independently.
- **10.0** The competent authority to pre-qualify shall have the power to relax any condition/criterion for pre-qualification if it considers expedient to do so.
- 11.0 Even though the agency meets all the criteria, the Employer / Consultant reserves the right to accept or reject any applicant/disqualify any agency without assigning any reason whatsoever.

12.0 UPDATING QUALIFICATION INFORMATION

12.1 Applicants shall be required to update the financial information used for Pre-Qualification as and when asked for and at the time of submitting their bids, to confirm their continued compliance with the pre-qualification criteria and verification of information provided. Free issued cement & steel shall be considered to arrive at final completed project cost.

13.0 GENERAL

- Only agencies / firms who have been pre-qualified under this procedure will be considered further. Firm may submit only one application for any work. If a firm is submitting more than one application, all applications of the said firm will be rejected.
- 13.2 The Employer / Consultant reserves the right to:
 - (a) Reject or accept any application without assigning any reason or incurring any liability thereof
 - (b) Cancel the tendering process and reject all applications
 - (c) Split the works into different packages if required
 - (d) Amend the scope and value of any contract under this project.
- 13.3 Joint venture companies or experience of any work done in joint venture shall not be considered.
- 13.4 No correspondence either from successful / pre-qualified applicant or unsuccessful applicant will be entertained in this regard.
- 13.5 Check list format attached at Annexure VI must be filled and enclosed along with the application.

For & on behalf of HSCC (I) Ltd.

LETTER OF APPLICATION

[NOTI		d paper of the applicant including full postal address, telephone no. and cable address]					
		Date:					
HSCC	(I) Ltd.						
House	No. 1, Moulshree Vihar,						
VIP Ro	oad,						
Raipur	, Chhattisgarh492001						
•	, ,						
Sirs,							
1.	Being duly authorised to represent and act on behalf of						
		e Defect Liability period					
Pre-Q	ualification Number	Client Name					
HSCO	C/NRHM/CG/2013(II) /02	CGMSC(CG)					

- 2. Attached to this letter are copies or original documents defining:
 - (a) the applicants legal status
 - (b) the principal place of business
 - (c) the place of incorporation (for applicants who are corporations) or the place of registration and the nationality of the owners (for applicants who are partnerships or individually owned firms)
 - (d) application form no. 1 to 6
- 3. Your agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This letter of application will also serve as authorization or any individual or authorized representative or any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.

further information:	esentatives may contact the following persons for
General, Personnel, Technical and Financia	l Enquiries
Contact 1:	Telephone 1:
Contact 2:	Telephone 2:
5. This application is made in the full ur	nderstanding that :
(a) Bids submitted by applicants w submitted at the time of bidding	vill be subject to verification of all information
(b) Your agency reserves the right to	:
	te of the contract / bid under this project; in such called from pre-qualified bidders who meet the
	ication, cancel the pre-qualification process, and thout assigning reasons or incurring any liability
(c) Your agency shall not be liable obligation to inform the Applican	le for any such actions and shall be under no t
6. The undersigned declare that stateme completed application are, true and complete application are true applicati	ents made and the information provided in the duly correct in every detail.
Sealed & Signed	
Name	
For and on behalf of	

APPLICATION FORM NO. 1

GENERAL INFORMATION

All individual firms applying for pre- qualification are requested to complete the information in this form. Information to be provided for all owners or APPLICANTS who are partnerships or individually-owned firms.

1.	Name of firm	
2	Head office address	
3		
3	Telephone	Contact
4	Fax	E-mail No.
5	Place of incorporation/ Registration	Year of incorporation/ registration

APPLICATION FORM NO. 2

STRUCTURE AND ORGANIZATION

- 1. Name & address of the applicant
- 2. Telephone No. / Telex No. / Fax No.
- 3. Legal status of the applicant (attach copies of original document defining the legal status)
 - (a) An individual
 - (b) A proprietor firm
 - (c) A firm in partnership
 - (d) A Limited Company or Corporation.
- 4. Particulars of registration with various Government bodies (attach attested photocopy). Having registration does not entitles the agency to get prequalified for this work. All PQ criteria need be meet.

Organisation /Place of registration

Registration No.

- 5. Name and Titles of Directors & Officers with designation to be concerned with this work.
- 6. Designation of individuals authorised to act for the organisation
- 7. Was the applicant ever required to suspend construction for a period of more than six months continuously after you commenced the construction? If so, give the name of the project and reasons of suspension of work.
- 8. Has the applicant ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.
- 9. Has the applicant ever been debarred / black listed for tendering in any organisation at any time If so, give details.
- 10. Has the applicant ever been convicted by a court of law? If so, give details.
- 11. Any other information considered necessary but not included above.

PERSONNEL CAPABILITIES

Sl. No.	Designation	Total Number	Number available for this work	Name	Qualification	Professional experience	Remarks

EQUIPMENT CAPABILITIES

Sl. No.	Name of Equipment	Nos	Capacity or Type	Age	Condition	Remarks
NO.		•				

ANNEXURE - III

FINANCIAL CAPABILITIES

(Rs. In lacs)

Financial Year	Annual Turn Over in Indian Rupees (or equivalent to Indian Rupees) as per Audited Balance Sheet
2009-2010	Rs.
2010-2011	Rs.
2011-2012	Rs.
Average Annual Turnover over the past three years	Rs.

Financial Information in	For year	For year	For year	For year	For year
Rs. Equivalent	2007-	2008-2009	2009-	2010-11	2011-12
	2008		2010		
1. Total Assets					
2. Current Assets					
3. Total Liabilities					
4. Current Liabilities					
5. Profit before Tax					
6. Profit after Tax					
7. Net Worth					

NOTE: The above data is to be supported by audited balance sheets

- 1. Attach copies of audited balance sheets duly certified by the chartered accountant for all three years (2009-2010, 2010-11 &2011-12). Audited Balance sheet should mention the membership number of chartered accountant issued by ICAI along with full address.
- 2. Attach recent solvency certificate from bankers

EXPERIENCE OF COMPLETION OF PROJECTS OF SIMILAR NATURE & COMPLEXITY

(During last seven years ending last day of month previous to the one in which applications are invited)

Sl. No.	Name of work / project and location	Owner or sponsoring organization	Cost of work in Lakhs	Date of commenc ement as per contract	Stipulated date of completion	Actual date of completion	Name and address/ telephone number of officer to whom reference may be made	Remarks

NOTE: Please attach supporting documents (completion certificates along with order copies) for the above information

APPLICATION FORM NO. 7

ANNEXURE - V

Litigation Details Court Cases/arbitration

Name of Bidder		

Year	Name of the work	Name of the Client, with Address	Title of the court Case/Arbitration	Detail of the Court/ Arbitrator	Status Pending/ Decided	Disputed Amount (Current Value, the equivalent) in case of Court Cases/arbit ration	Actual Awarded Amount (Rs) in decided Court Cases/arbitration

ANNEXURE-VI

Check-List

C 3.7	·	CHCK-List		т ••
S.No	Criteria	Requirements	Page no. at which required information is available (To be mentioned)	Indicate Eligibility Y/N
1	Average Turnover for last three years	Copies of audited balance sheets certified by the chartered accountant along with Membership no for all three years (2009-10, 2010-2011 & 2011-12).		
2	Experience	During last seven years +Similar work completed, 3 nos. of value not less than 40% of the estimated cost +Similar work completed, 2 Nos. of value not less than 50% of the estimated cost +One Similar work completed of value not less than 80% of the estimated cost		
3.	Experience	one completed work of any nature (either part of (iii)(a) or a separate one) costing not less than the amount equal to 40% of the estimated cost with some central/ state Government Organization/ Central Autonomous Body/ Central Public Sector Undertaking		
4	Experience	A Certificate from client for completion of work(s) against single work order must be submitted along with application		
5	Personnel Capabilities	List of suitable qualified and experienced personnel in relevant field		
6	Equipment Capabilities	List of equipment required and proposed to be deployed & source of such equipments		
7	Financial Capability	 Net worth positive for all the three years Profit earning for all the three years 		
8	Solvency Certificate	Solvency certificate from applicant's bank for 30% of the estimated project cost. The certificate should be not more than one year old.		
9.	Abandoning / Blacklisting	Information regarding not abandoned /Black listing for any work of Union Govt./State Govt./ PSU's etc. during last 5 years and The applicant should provide information regarding litigation/ Arbitration cases for the last five years as per ANNEXURE-V		
10.	Tender document fee, in case down loaded from web site	Rs. 5,000/-		
11	Bid Security	In terms of BG/DD and validity shall be 180 days.		
12	Tender Documents	All volumes of tender documents submitted in the respective envelopes as specified in SCC (Vol-III) including amendments, if any		

ANNEXURE-VII

UNDERTAKING

We _				do he	ereby undertak	e to e	engage a spe	cialised _		_ ager	ncy
after	approv	al of	HSCC	for	undertaking	the	execution	of	w	orks	of
(N	ame	of the project) whose	minimum	qualificat	ion sh	nall
be as	under:										
	(i)	Average Annual Financial Turnover during the last three financial years i.e. 2009-2010, 2010-2011 & 2011-12 should be at least 40% of estimated price of works.									
	(ii) Experience of having successfully completed similar works during last ending last day of month previous to the one in which applications as should be either of the following:								•		
		Three similar completed works each costing not less than the amount equal to 40% of estimated price of works.									
	Two similar completed works each costing 50% of estimated price of work or						works.	ss than th	e amount	equal	l to
				-	eted work cost	_	ot less than	the amou	nt equal to	80%	of
	(iii)	We sh	all be so	lely r	esponsible for	succe	essful execu	tion of		wo	rk.
	(iv)	costing centra	g not les	s thai Gove	ck of any nation the amount or	equal	to 40% of t	he estima	ted cost w	ith so	me
	(v)				st have the 04 months eve			•	ontinue th	ie wo	rks

ANNEXURE - VIII

Bidders submitting their bids using tender documents downloaded from the websites mentioned above should enclose the tender document fee in the form prescribe above in Envelope no.1 of their bids along with Certificate as per format given at ANNEXURE-VIII of this Volume I of the tender documents failing which the bid shall be rejected.

CERTIFICATE

(Only for bidders using tender documents downloaded from website)

We certify that the prequalification documents submitted by us along with our bid for _____(tender no.)______ (name of work)______ are downloaded from HSCC website (www.hsccltd.com) or CGMSC (CG) website www.cgmsc.in and is same in content and form (verbatim).

We also undertake that any deviation, if detected at any stage, would entitle CGMSC (CG) / HSCC to reject our bid/tender/offer and take suitable penal action against us. In any such an eventuality, the decision of CGMSC (CG) /HSCC shall final and the same would be legally binding on us.

Signature & seal of the Tenderer

ANNEXURE - IX

PROJECT UNDER EXECUTION OR AWARDED

Sl.No	Name of Work/ Project & location	Owner of sponsoring Organization	Cost of Work	Date of Comme-ncement As per contract	Stipulated Date of completion	Uptodate Percentage Progress of work	Slow Progress, If any, & reasons thereof	Name & address/ Telephone No. of officer to whom reference may be made	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

Certified that above lists of works is complete and no work has been left out and that the information given is correct to my knowledge and belief.

Signature of Applicant