

**NATIONAL INSTITUTE OF UNANI MEDICINE (NIUM),
BANGALORE**

TENDER

FOR

**Construction of Regimenal Therapy Block , Auditorium
& Pharmacy building under Phase-III works for National
Institute of Unani Medicine (NIUM), Bangalore**

VOLUME - I

PRE QUALIFICATION DOCUMENT

OCTOBER 2011

HSCC (INDIA) LTD.

(Consultants & Engineers for Mega Hospitals & Laboratories)
E - 6 (A), Sector - I, NOIDA (U.P.) - 201 301 (INDIA)

PHONE : 91-2542436, 2542440
91-2542443, 2542445

FAX : 91-11-91-2542447
E- mail : www.hsccltd.co.in

Tender No HSCC/112C/BU-HP-I/NIUM PH-III/2011

NIUM.
**(National Institute of Unani Medicine, Kottigepalya, Magadi Road,,
Bangalore**

No. HSCC/112C/PM/PH-III/PG-I/2011

Dated : 08/10/2011

Notice Inviting Tender

1. Item rate tenders are invited by Director, National Institute of Unani Medicine (NIUM), Bangalore through **HSCC (India) Ltd** in two bid system from the contractors/firms for the following works:

Sl. No.	Name of Work	Estimated Cost (Rs.)	Bid Security (Rs.)	Cost of document (Rs.)	Period of Completion
1	"Construction of Regimental Therapy Block , Auditorium & Pharmacy building under Phase-III works for National Institute of Unani Medicine (NIUM), Kottigepalya, Magadi Main Road, Vishwaneedom Post, Bangalore-560 091	1250 Lakh	22.50 Lakh	10,000/-	15 months

For details in regard of eligibility, bid security, purchase & submission of tender document, please refer detail advertisement and tender documents made available for viewing at HSCC website www.hsccltd.co.in & NIUM website www.nium.in Pre bid meeting will be held on **21.10.2011** at **11.00 hrs** in the office of HSCC (India) Ltd., E-6(A), Sector 1, Noida – 201301 or any other venue as decided in future.

Perspective bidders are advised to regularly scan through NIUM/HSCC website as corrigendum/amendments etc, if any, will be notified on the NIUM/HSCC website and separate advertisement will not be made for this.

Director, NIUM

NIUM.
(National Institute of Unani Medicine, Kottigepalya, Magadi Road,,
Bangalore

No. HSCC/112C/PM/PH-III/PG-I/2011

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2. Eligibility Criteria :

- (a) Average annual turnover during the last three years [2007-2008, 2008-2009, 2009-2010] shall be at least 30% of estimated cost.
- (b) Experience of having successfully completed works during the last 7 years ending last day of the month previous to the one in which applications are invited:

Three similar completed works each costing not less than the amount equal to 40% of the estimated cost

Or

Two similar completed works each costing not less than the amount equal to 50% of the estimated cost

Or

One similar completed work of costing not less than the amount equal to 80% of the estimated cost

- (c) Solvency Certificate: Solvency of the amount equal to 40% of the estimated cost of the work.
- (d) Profit / loss: The Company should have positive Net Worth and should not have incurred any loss in more than two years in last Five years ending 31st March 2010 duly certified by the Chartered Accountant.
- (e) JV/ Consortium are not permitted

3. Applicants may obtain the tender documents on any working day between **10.00 AM** and **4.00 PM** from **10.10.2011** to **08.11.2011** on written request from the office of General Manager (PG-1), HSCC (I) Ltd, E 6A, sector-1, Noida - U.P - 201301 against a non refundable fee of **Rs.10000/-** payable in cash or in the form of Demand Draft/ Banker's Cheque in favour of **HSCC (INDIA) Limited** from any nationalised bank/ scheduled bank payable at **NOIDA / DELHI**. The applicant may collect the documents in person with authorization letter or on request, HSCC will promptly dispatch the documents by courier on payment of an extra amount of **Rs. 500/-** over & above the said document fee of **Rs.10000/-**, but under no circumstances HSCC will be held responsible for late delivery or loss of the documents so mailed. The applicants may see the tender documents during the sale period as referred above at HSCC Corporate office, Noida prior to purchasing.
4. Tender complete in all respect must be submitted in sealed envelopes, which must be either delivered by hand or by registered mail to **HSCC** at the above address so as to reach not later than **15.00 hours** on **09.11.2011**. Tender shall be opened on **09.11.2011 at 15.30 hours**.
5. Pre bid meeting will held on **21.10.2011** at **11.00 hrs** in the office of HSCC (India) Ltd., E-6(A), Sector 1, Noida – 201301 or any other venue as decided in future.
6. NIUM/HSCC reserves the right to accept or reject any/all bids without assigning any reason.
7. Copy of tender document is available for viewing on HSCC website, www.hsccltd.co.in & NIUM website www.nium.in Applicants are also advised to keep checking the website regularly for amendments/clarifications if any

Director, NIUM

INSTRUCTIONS TO APPLICANTS

NAME OF PROJECT : “Construction of Regimenal Therapy Block , Auditorium & Pharmacy building under Phase-III works for National Institute of Unani Medicine (NIUM), Bangalore at Kottigepalya, Magadi Main Road, Vishwaneedem Post, Bangalore – 560091.

EMPLOYER / PRINCIPAL : **National Institute of Unani Medicine, Bangalore.**
EMPLOYER

1.0 Scope of Bid :

For & on behalf of “National Institute of Unani Medicine, Bangalore” (The Employer/Principal Employer), **HSCC (India) Ltd.** (the Consultant) intends to pre-qualify contractors/firms for the following works.

Sl. No.	Name of Work	Estimated Cost (Rs.)	Bid Security (Rs.)	Cost of document (Rs.)	Period of Completion
1	“Construction of Regimenal Therapy Block , Auditorium & Pharmacy building under Phase-III works for National Institute of Unani Medicine (NIUM), Kottigepalya, Magadi Main Road, Vishwaneedom Post, Bangalore- 560 091.	1250 Lakh	22.50 Lakh	10000.00	15 Months

1.1 **The Scope of work relates to “Construction of Regimenal Therapy, Pharmacy, Auditorium buildings inclusive of Civil, Electrical, HVAC, PHE, Fire fighting & development works, etc and their maintenance during defect liability period & obtaining all local statutory approvals if any from the concerned authorities.**

1.2 Tender is open to all firms having sound background and specialization in carrying out similar works.

2.0 Submission of Applications:

2.1 Tender document including Pre Qualification Application complete in all respect must be submitted in sealed envelopes, which must be either delivered by hand or by registered mail to **HSCC (India) Ltd**, Plot 6A, Block-E, Sector-1, Noida-201301, so as to reach not later than 15.00 hours on **09.11.2011** and be clearly marked “**Construction of Regimenal Therapy Block , Auditorium & Pharmacy building under Phase-III works for National Institute of Unani Medicine (NIUM), Bangalore at Kottigepalya, Magadi Main Road, Vishwaneedem Post, Bangalore – 560091.**”.

2.2 The name and mailing address of the Applicant should be clearly marked on the envelope.

2.3 All the information asked for pre-qualification and tender shall be answered in the ENGLISH language by all the agencies/Applicants.

2.4 Failure to provide information in the stipulated format enclosed or to provide timely clarification or substantiation of the information supplied (considered essential to evaluate the Applicant's qualifications) may result in disqualification of the Applicant.

3.0 MINIMUM CRITERIA FOR PRE-QUALIFICATION:

3.1 Pre-qualification will be based on meeting all the minimum criteria for pre qualification and other qualification criteria regarding the Applicant's work experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the forms attached to the Letter of Application.

3.2 The Applicant should meet the following minimum criteria for pre-qualification:

(a) Average annual financial turnover during the last three consecutive financial years [2007-2008, 2008-2009, 2009-2010] should be at least 30% of the estimated cost.

(b) Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which application are invited should be either of following :

Three *similar completed works each costing not less than the amount equal to 40% of the estimated cost

or

Two *similar completed works each costing not less than the amount equal to 50 % of the estimated cost.

Or

One *similar completed work costing not less than the amount equal to 80 % of the estimated cost.

"Similar Works" shall mean a Project comprising Construction of RCC framed minimum (G+1) building works including internal & external services like plumbing, firefighting, electrical, HVAC & Acoustics etc. In case the bidder does not have the experience of major specialized works like plumbing, firefighting, HVAC, electrical, Acoustics etc., such specialized works shall be carried out by specialized agencies having sound financial background and experience of executing works of similar nature & magnitude. The bidder is required to give an undertaking as per enclosed format at Annexure- VIII.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at a simple rate of 7 % per annum, calculated from the date of completion to last date of receipt of application for Prequalification.

A Certificate from client for completion of work(s) must be submitted along with application. Own works/ Certification of agencies shall not be considered for prequalification.

(c) A solvency certificate from Applicant's bank (Nationalized/ Scheduled) that Applicant is solvent for the sum of 40% of the estimated cost. The certificate should not be more than six months old.

(d) The Company should have positive Net Worth and should not have incurred loss in more than Two years in last Five years ending 31st March 2010 duly certified by the Chartered Account.

e) The bidding capacity of the bidder should be equal to or more than the estimated cost of work put to tender. The bidding capacity shall be worked out by the following formulae.

Bidding Capacity = (AXNX2)-B

A= Maximum value of construction works executed in any one year during the last five years taking into account the completed as well as works in progress.

N= Number of years prescribed for completion of works for which bids has been invited.

B= Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited.

Note:- Bidders are requested to submit details of calculation along with all supporting documents in respect of arriving value of bid capacity (Fill enclosed Annexure-VI also)

- 3.3 **Personnel Capabilities** : The firm must have suitably qualified & experienced personnel for the successful completion of the works. List of employees & biodata of key officials shall be submitted stating clearly how these would be involved in this work. (Applicant to fill enclosed ANNEXURE - II).
- 3.4 **Equipment Capabilities**: The Applicant should submit the list of equipments for successful completion of project. (Fill enclosed ANNEXURE - III).
- 3.5 **Financial Capabilities** : The Audited Balance Sheets for the last three financial years (2007- 08, 2008-09. 2009-10) should be submitted and must demonstrate the soundness of the Applicant's financial position showing positive net worth and net profit see ANNEXURE-IV). Where necessary, the Consultant (HSCC) on behalf of Employer will make inquiries with the Applicant's bankers (Applicant to fill enclosed ANNEXURE-IV).
- 3.6 The Applicant should submit an affidavit duly notarized that they have not abandoned any work of Union Government/ State Governments/ PSU's etc. during the last 5 years. They should also submit an affidavit that they have not been blacklisted, debarred, declared non performer or expelled by Union Government/ State Governments/ PSU's etc. during the last 5 years.
- 4.0 OTHER INFORMATION TO BE SUBMITTED ALONG WITH APPLICATION**
- 4.1 Registration / Licence : The firm should have registration with the appropriate authorities for the Works Contract Tax , VAT, ESI, PF, Labour Cess **In case the firm is not registered at the time of submission of bid, they will submit an undertaking that they will get themselves registered with the concerned authorities in case they are awarded the work.**
- 4.2 The Applicant should provide information regarding litigation/ Arbitration cases for the last five years as per ANNEXURE- V.
- 4.3 The bidder shall submit the supporting documents regarding the information given in the ANNEXURE - I to ANNEXURE- V
- 4.4 The contractor/firm will indemnify HSCC/NIUM/Principal Employer/Client, as the case may be, against all penal action that may be levied/effected by any concerned authority for default in any labour regulation/PF/ESI and other statutory requirements of the relevant Acts/Laws related to the work of the contractor and will bear the legal charges, if any, and will pay the legal charges/dues directly to the concerned authority. **An undertaking in this regard is required to be submitted by applicant's along with prequalification**
- 5.0 Even though the Applicants meet the above criteria, they are liable to be disqualified if they have:
- (a) made misleading or false representation in the form, statements and attachments submitted; in proof of the qualification requirements, and for
 - (b) record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures, etc/or

The Applicants are also subject to be disqualified, if the Applicant is found to be black listed by any of the Central/State Government Departments or Statutory Body or PSU works.

- 6.0 The Applicants are advised to visit the site to get first hand information as regards its approach, accessibility, working conditions, site conditions, availability of labour and material etc. and other matters affecting cost and work. All costs incurred in connection with submission of the pre qualification application shall be borne by the Applicant irrespective of the outcome.
- 7.0 If any information furnished by the applicant is found incorrect at a later stage, applicant shall be liable to be debarred from tendering in HSCC. The department reserves the right to verify the particulars furnished by the applicant independently.
- 8.0 The competent authority to pre-qualify shall have the power to relax any condition/criteria for pre-qualification if it considers expedient to do so.
- 9.0 Even though the agency meets all the criteria, the Employer/Consultant reserves the right to accept or reject any applicant/disqualify any agency without assigning any reason whatsoever.

10.0 General:

- 10.1 Only the Applicant whose bid is found to be generally in order, meets the prequalification criteria and substantially responsive shall be opened either at the Bid opening or at a subsequent date to be intimated in advance to such eligible Bidders.
- 10.2 If any information furnished by the Applicant is found incorrect at a later stage, the Applicant shall be liable to be debarred from tendering in NIUM. The department reserves the right to verify the particulars furnished by Applicant independently.
- 10.3 NIUM/HSCC reserves the right to:
 - (a) accept or reject any Bid including the lowest and to annul the Bidding process and reject all Bids, at any time prior to Award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for the action.

The NIUM/HSCC shall neither be liable for any such actions nor be under any obligation to inform the Applicants.

- 10.4 Joint venture companies shall not be allowed to participate in the bid, experience of any work done in joint venture shall not be considered.
- 10.5 No correspondence either from successful / pre qualified Applicant or unsuccessful applicant will be entertained in this regard.
- 10.6 Check list format attached at Annexure VII must be filled and enclosed along with the application.

Note: Bidders are advised to read carefully the tender document and give complete details along with all required supporting documents.

LETTER OF APPLICATION

[NOTE : On the letterhead of the Applicant including full postal address, telephone no., fax no., telex no., and cable address]

Date:

To

The General Manager (PG-1)
HSCC (India) Ltd
Plot No 6(A) , Block E, Sector - 1
NOIDA (U.P.)

Sirs,

1. Being duly authorised to represent and act on behalf of (hereinafter referred to as "the Applicant"), and having reviewed and fully understood all the pre-qualification information provided, the undersigned hereby apply to be pre-qualified by yourselves as a bidder for the **“Construction of Regimental Therapy Block , Auditorium & Pharmacy building under Phase-III works for National Institute of Unani Medicine (NIUM), Bangalore at Kottigepalya, Magadi Main Road, Vishwaneedem Post, Bangalore – 560091”**

Tender Number	Client name
No.HSCC/112C/PM/Ph-III Works/01/2011	“National Institute of Unani Medicine (NIUM), Bangalore

2. Attached to this letter are copies or original documents defining:

- (a) the Applicant's legal status;
- (b) the principle place of business; and
- (c) the place of incorporation (for applicants who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
- (d) Application form no.1 to 8.
- (e) Copies of orders & Clients certificates for successful & timely completion in respect of minimum prequalification criteria clauses 3.2(b) & 3.2(c).

3. Your agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative or any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.

4. Your Agency and its authorized representatives may contact the following persons for further information:

General, Personnel, Technical and Financial Enquiries	
Contact 1 :	Telephone 1 :
Contact 2 :	Telephone 2 :

5. This application is made in the full understanding that :

- (a) bids submitted by applicants will be subject to verification of all information submitted for pre-qualification;
 - (b) HSCC reserves the right to :
 - (i) amend the scope and value of the contract/bid under this project; in such event, bids will only be called from pre-qualified bidders who meet the revised requirements; and
 - (ii) Reject or accept any application, cancel the pre-qualification / tender process, and reject all applications without assigning any reason thereof; and
 - (c) HSCC shall not be liable for any such actions and shall be under no obligation to inform the Applicant.
6. Appended to this application, details of participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the contract, and the responsibilities for execution of the contract.
7. The undersigned declare that statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed :
Name :
For and on behalf of :

Application Form No. 1

GENERAL INFORMATION

All individual firms applying for tender are requested to complete the information required for prequalification in this form. Information to be provided for all owners or applicants who are partnerships or individually-owned firms:

1.	Name of firm :
2.	Head office address :
3.	Telephone : Contact person :
4.	Fax : Telex :
5.	Place of incorporation/ Registration : Year of incorporation/ registration :

Signed :
Name :
For and on behalf of :

Application Form no. 2

STRUCTURE AND ORGANIZATION STRUCTURE AND ORGANIZATION

1. Name & address of the Applicant
2. Telephone No. / Telex No. / Fax No.
3. Legal status of the Applicant (attach copies of original document defining the legal status)
 - (a) An individual
 - (b) A proprietor Applicant
 - (c) A Applicant in partnership
 - (d) A Limited Company or Corporation.
4. Particulars of registration with various Government bodies (attach attested photocopy)

Organisation /Place of registration	Registration No.
-------------------------------------	------------------
5. Name and Titles of Directors & Officers with designation to be concerned with this work.
6. Designation of individuals authorised to act for the organisation
7. Was the Applicant ever required to suspend construction for a period of more than six months continuously after you commenced the construction? If so, give the name of the project and reasons of suspension of work.
8. Has the Applicant ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.
9. Has the Applicant ever been debarred / black listed for tendering in any organisation at any time? If so, give details.
10. Has the Applicant ever been convicted by a court of law? If so, give details.
11. Any other information considered necessary but not included above.

Authorized Signatory of bidder

Application Form No. 3

DETAILS OF COMPLETED WORKS OF SIMILAR NATURE AND COMPLEXITY

(During last seven years ending last day of month previous to the one in which applications are invited)

Sl. No.	Name of work / project and location	Owner or sponsoring organization	Cost of work in Lakhs	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Name and address/ telephone number of officer to whom reference may be made	Remarks

NOTE :

- 1 Please attach supporting documents for the above information and satisfactory completion certificates along with order copies from clients.**

Authorized Signatory of bidder

Application Form No. 4

PERSONNEL CAPABILITIES

PERSONNEL CAPABILITIES

Sl. No.	Designation	Total Number	Number available for this work	Name	Qualification	Professional experience and details of work carried out	How these would be involved in this work	Remarks

Authorized Signatory of bidder

Application Form No. 5

EQUIPMENT CAPABILITIES

EQUIPMENT CAPABILITIES

Sl. No.	Name of Equipment	Nos.	Capacity or Type	Age	Condition	Remarks

Authorized Signatory of bidder

Application Form No. 6**FINANCIAL CAPABILITIES**

Year	Annual Turn Over in Indian Rs. as per Audited Balance Sheet
2007-08	Rs.
2008-09	Rs.
2009-10	Rs.
Average Annual Turn Over during the above last three years	Rs.

Financial Information in Rs. Equivalent	For year 2007-08	For year 2008-09	For year 2009-10
1. Total Assets			
2. Current Assets			
3. Total Liabilities			
4. Current Liabilities			
5. Profit before Tax			
6. Profit after Tax			
7. Net Worth			
8. Liquid Assets			
9. Solvency Certificate from Banker			

NOTE : **The above data is to be supported by Audited Balance Sheets.**

- a. attach copies of audited balance sheets duly certified by chartered Accountant for all he three years (2007-08, 2008-09, 2009-10). Audited Balance sheet should mention the membership number of CA issued by ICAI along with full address.**
- b. Attach recent Solvency Certificate from Banker not older than 6 months.**

Authorized Signatory of bidder

Application Form No. 7

Annexure V

Information on Litigation / court cases / Arbitration details in which the bidder is involved:

Name of Bidder

<u>Year</u>	<u>Name of the work</u>	<u>Name of the Client, with Address</u>	<u>Title of the court Case/Arbitration</u>	<u>Detail of the Court/ Arbitrator</u>	<u>Status Pending / Decided</u>	<u>Disputed Amount (Current Value, the equivalent) in case of Court Cases/arbitration</u>	<u>Actual Awarded Amount (Rs) in decided Court Cases/arbitration</u>

Authorized Signatory of bidder

Application Form No. 8

Annexure VI

Details of Works in Progress

S No.	Name of Work	Name of Employer	Date of Commencement	Schedule Date of Completion	Expected Date of Completion	Value of work done up to Dec -08	Value of balance work to be Completed

Authorized Signatory of bidder

Check-List

S.No	Criteria	Requirements	Cross Referencing / Page no. at which required information is available (To be mentioned)	Indicate Eligibility Yes / No
1	Average Turnover for last three years	30% of the estimated project cost		
2	Experience	During last seven years <ul style="list-style-type: none"> ▪ Similar work completed, 3 nos. of value not less than 40% of the estimated cost ▪ Similar work completed, 2 Nos. of value not less than 60% of the estimated cost ▪ One Similar work completed of value not less than 80% of the estimated cost 		
3	Personnel Capabilities	List of suitable qualified and experienced personnel in relevant field		
4	Equipment Capabilities	List of equipment required and proposed to be deployed & source of such equipments		
5	Financial Capability	<ul style="list-style-type: none"> ▪ Net worth positive for minimum three years in last five financial years ▪ Profit earning for minimum three years in last five financial years 		
6	Solvency Certificate	Solvency certificate from Applicant's bank for 40% of the estimated project cost.		
7	Litigation History			
8.	Abandoning / debarred/Blacklisting	Affidavit regarding not abandoned /Black listing/debarred/declared non performer for any work of Union Govt./State Govt./ PSU's etc. during last 5 years		
9.	Details of works in progress.	Copy of work order from employer. Annexure – VII		

Authorized Signatory of bidder

UNDERTAKING

We _____ do hereby undertake to engage a specialised _____ agency after approval of HSCC for undertaking the execution of _____ works of <Name of Specialized Work/s> - <Name of the project> whose minimum qualification shall be as under:

1.

- (i) Average Annual Financial Turnover during the last three financial years, i.e., 2007-08, 2008-09 & 2009-10, should be at least 30% of the estimated price of _____ works
- (ii) Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:
 - a. Three similar completed works costing not less than the amount equal to 40% of estimated price of _____ works .
 - 2. or
 - b. Two similar completed works costing not less than the amount equal to 50% of estimated price of _____ works.
 - 3. or
 - c. One similar completed work costing not less than the amount equal to 80% of estimated price of _____ works.
 - 4.
- (iii) We shall be solely responsible for successful and timely execution of _____ work.

Authorized Signatory of bidder