

*ALL INDIA INSTITUTE OF MEDICAL SCIENCES*

REQUEST FOR EXPRESSION OF INTEREST (EOI)  
(GLOBAL)

FOR

**“Appointment as Master Plan Consultant  
for Preparation and development of Master  
Plan including it’s statutory approvals**

FOR

**Proposed All India Institute of Medical  
Sciences campus**

at

**Badsha, Jhajjar, New Delhi”(India).**

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**All India Institute of Medical Sciences, Ansari Nagar, New Delhi  
(India)**

Through HSCC(India ) Ltd.

**NOTICE INVITING EXPRESSION OF INTEREST (EOI)  
(GLOBAL)**

All India Institute of Medical Sciences, Ansari Nagar Through HSCC(India ) Ltd. Invites "Expression of Interest" (Global) from Architectural Firms/ Consortium of Firms having experience and sound back ground in preparation and development of Master Plan for setting up of a large hospital/ medical college/ medical institutions and research centers etc for **"Preparation and development of Concept and Master plan including it's statutory and local bodies approvals for proposed ALL INDIA INSTITUTE OF Medical Sciences campus at Badsha, Jhajjar (Haryana)"**.

Time of completion

06 calendar months

**Interested Architectural Firms/consortium of firms with the lead member having experience in similar nature of work(defined in EOI document) are hereby invited to submit their "Expression of Interest (EOI)" as per the prescribed Performa addressed to Chief General Manager (DC), M/s. HSCC (India) Ltd., E-6 (A), Sector – I, Noida – 201301(U.P).**

Single Firm or lead member of consortium of firms must have experience of executing similar nature of work as a single firm or as a lead member of consortium.

The prescribed Performa containing the details regarding the scope of work, qualifying criteria etc. can be obtained in person on any working day from 16.12.11 to 16.01.12 between 10 AM to 3 PM from HSCC (I) Ltd, E-6A, Sector 1 Noida, U.P on payment of Rs 5000/- in cash or in the form of Demand Draft / Banker's cheque in favour of HSCC (I) Ltd payable at Noida/Delhi or may be downloaded from website [www.hsccltd.co.in](http://www.hsccltd.co.in) or [AIIMS website www. aiimsedu.nic.in](http://www.aiimsedu.nic.in) and submitted along with a demand draft of Rs 5000/- in favor of HSCC(I) Ltd. Payable at Noida. The last date of submission of sealed EOI application document complete in all respects is 17.01.12 up to 15.00 hrs. HSCC/ AIIMS reserve the right to accept or Reject any/all applications without assigning any reason thereof or incurring any liability whatsoever. Prospective applicants are advised to regularly scan through AIIMS/ HSCC websites as corrigendum/ amendments etc., if any, will be notified on the AIIMS/ HSCC websites and separate advertisement will not be made for this.

**Chief General Manager (DC)**

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# EXPRESSION OF INTEREST

## SECTION I

### 1. GENERAL

#### 1.1 NEED

All India Institute of Medical Sciences was established in 1956 by the Act of Parliament as a Central Govt. autonomous Institution of national importance. The mandate of the Institute from the time of inception is -

- To develop a pattern of teaching in undergraduate and postgraduate medical education in all its branches so as to demonstrate high standard of medical education to all medical colleges and other allied institutions in India.
- To bring together in one place educational facilities of the highest order for the training of the personnel in all important branches of the health activity.
- To attain self sufficiency in postgraduate in medical education.

Since the initial phase of establishment there has been gradual increase in the total patient load, both OPD as well as operative and diagnostic work load on the Institute. Especially over last decade there has been a quantum increase in workload by 6 to 7 times. Further advancement in newer technology, has also increased the need for expansion.

It gets patients not only from Delhi but also from several parts of India. The present infrastructure and facilities are inadequate and are under severe strain. In this present scenario it is not possible for the Institute to expand; thereby hindering the planned growth.

In view of increasing demands including patients of the institution, there is a need to expand infrastructure of present campus of AIIMS, Delhi. However, the available existing space of 166 acres is not enough for the required new expansion.

Govt of Haryana offered and transferred 300 acres of land at Badsha village, Jhajjar to MoH&FW, GOI on 28.02.2009 on free of cost basis for the development of 2<sup>ND</sup> AIIMS campus. The said campus is expected to house National Cancer Institute, OPD complex, Centre for Geriatrics, 500 bedded General Hospital, other speciality centres, housing etc. It is perceived that the 2<sup>nd</sup> AIIMS campus would be initiated in the XIIth five year plan. A master plan of the area has to be conceived and finalized. However, for the intervening period till coming up of the campus, a makeshift OPD is proposed to be constructed. Patients from the said facility would be referred to AIIMS in case further treatment is required. This would help in

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containing the crowd at AIIMS, as first level treatment shall be available for patients from East Delhi, Haryana and Rajasthan.

The new AIIMS Institute is expected to provide top quality state of the art superspecialty healthcare and will train medical graduates and post-graduates with international levels of quality and efficiency in health care delivery.

## **1.2 LOCATION**

The institute will be established in Badsha, Jhajjar (Haryana)

## **1.3 Proposed Buildings and Services**

The institute complex will be raised with Indian architectural touch possessing an ambience designed in accordance with standard guidelines. The complex will have following major component buildings:

- National Cancer Institute
- Out reach OPD/ Polyclinic
- Administration and academic block
- Laboratories block
- 500 bedded Hospital
- Ancillary facilities block
- Residential/Hostel block
- Super-specialty blocks

Any no. of more building(s) can be added or deleted in the above list

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## 2. ROLE/SCOPE OF THE Master Plan Consultant

The selected Firm/ Consortium of Firms are expected to prepare concept plan based on user's requirements & needs and develop the MASTER PLAN based on the said Concept Plan for Proposed ALL INDIA INSTITUTE OF MEDICAL SCIENCES CAMPUS at Badsha, Jhajjar, Haryana". The scope includes the following works:

1. Interact with client and assess the exact requirement of Client for preparation of Concept and comprehensive Master plan. A detailed document for the concept planning for the preparation of Master Plan shall be prepared with a vision for next twenty five years expansion and work load.
2. Consultant shall do survey of the proposed campus site and shall prepare auto cad format drawings for the same. The said Campus shall be planned and Master Plan of same to be developed as per need of the client and future requirements.
3. Carry out site evaluation, analysis of architectural character, social issues and heritage
4. Prepare site zoning
5. Prepare preliminary proposal for master plan and it's impact on immediate environment
6. Carry out volumetric study and urban form recommendations including pedestrian / vehicular movement and parking, bulk services systems and their impact to be identified and conceptual schemes suggested.
7. For the buildings, proposed to be taken up for the Concept and master planning, user department of Client shall be consulted to assess the requirements to finalize the building layout and form as to be incorporated in the Master Plan.
8. Prepare landscaping and horticulture drawings for the campuses.
9. Prepare Site Plan clearly marking all the existing structures and proposed structures/ additions/ alterations and demolitions.

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10. Submit 3D view/model, blow-ups of critical areas/computer walk through to substantiate the conceptual design to the Client. The concept design should conform to codes, standards, legislations and statutory norms.
  
  11. Obtain approvals and clearances of concept Master Plan from all Local authorities and concerned agencies including HUDA, local municipal body, Haryana Fire Services, EIA, Country Town planning, ASI etc.

## 2.2 General

- Concept report to be submitted
- Draft detailed project report.
- Drawings to be at 1: 100 scale
- Typical part details at 1: 50 scale
- Energy efficiency and Green concept to be adopted and explained
- Drawings and models required by Statutory bodies will be prepared by the Master Plan Consultant according to the sizes/scales required by them
- Six sets of all drawings and a CD of the same will be furnished by the Master plan Consultant free of cost.

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## 14. QUALIFYING REQUIREMENTS

- a) Single Firm / or the Lead member of consortium of firms shall have a demonstrable track record of rendering architectural concept/ design/ preparing and developing Master Plan for a Hospital or a medical college/institute project of the magnitude envisaged
- b) Foreign Architect/ Architectural firm shall have an Indian Associate
- c) The lead member or one of the Consortium firms must be registered with the Council of Architecture, India
- d) Single Firm/ consortium of firms (Turnover of each member of consortium will be accounted for to arrive average annual financial turnover of consortium) shall have Average annual consultancy financial turnover of Rs 5.00 crores (or equivalent US dollars as per exchange rate at the date of publication of NIT) in last three financial years i.e. 2007-08, 2008-09 and 2009-10 with a minimum of at least 3 crores (or equivalent US dollars as per exchange rate at the date of publication of NIT) average yearly turnover for any of the firm in consortium.
- e) Single Firm / or the lead member of consortium of firms must have completed **one of the following criteria of completion of similar nature of work in last 7 years , completion of which falls at least one day earlier of the last day of submission of EOI:**

Single Firm/ or lead member of the consortium of Firms should have completed a consultancy assignment of rendering architectural design/ preparing master plan and obtained approval from concerned local bodies/authorities for commencement of project for at least 1 (one) Hospital project of minimum 500 bed capacity

**OR**

Single Firm/ or lead member of the consortium of Firms should have completed a consultancy assignment of rendering architectural design/ preparing master plan and obtained approval from concerned local bodies/authorities for commencement of project for at least 2 (two) Hospital projects of minimum 250 bed capacity

**OR**

Single Firm/ or lead member of the consortium of Firms should have completed a consultancy assignment of rendering architectural design/ preparing master plan and obtained approval from concerned local bodies/authorities for commencement of project for at least 3 (three) Hospital projects of minimum 150 bed capacity



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- f) The Firm is required to submit certificate of completion of assignment from the respective Client as a proof of meeting the above qualifying criteria. Own works / Certification of the firms shall not be considered for prequalification.
  - g) In case of assignments completed abroad, the firm is required to submit completion certificate duly authenticated/ verified by the Indian mission/ embassy of the said place/ country.
  - h) Firms should be of +ve Net worth and profit making in all the last three financial years, ending 31<sup>st</sup> March 2010.(audited balance sheet to be submitted)
  - i) consortium will be jointly and severally responsible( declaration to be submitted)
  - j) Only firms having +ve net worth and profit making in all the last three financial years are allowed to form consortium

Single Firm/ consortium of firms with the lead member having experience in similar nature of work and fulfilling the qualifying requirements mentioned above are hereby invited to submit their "Proposals" for participating in International Competitive bidding for above said consultancy work.

AIIMS/ HSCC, reserves the right to reject any or all the applications without assigning any reason or incurring any liability thereof. In case of award of work to the consortium, the work shall stand withdrawn in case of the lead member walking out of the consortium.

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## SECTION-II

### INFORMATION & INSTRUCTIONS FOR BIDDERS

#### 1. GENERAL:

##### 1.1 Tender Document Fee

All bidders are required to pay **INR Five Thousand only (Rs 5000)**, towards Tender Document fee in the form of Demand Draft from any **Nationalized/Scheduled Bank** drawn in favour of "HSCC (India) Limited" and payable at New Delhi. The Tender Document fee is Non-Refundable.

1.2 Letter of Transmittal and Forms 'A' to 'C (i)' seeking information / documents are given in Section -III.

1.3 All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a 'nil' or 'no such case' entry should be made in that column. If any particulars/ query is not applicable to the applicant, it should be stated as 'not applicable'. The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information shall result in the applicant being summarily disqualified. Applications made by telegram or telex and also those received late will not be entertained.

1.4 The application should be type written. The applicant should sign each page of the application.

1.5 The applicant may furnish any additional information, which is deemed necessary to establish capability to successfully complete the envisaged project. Superfluous information need not be furnished and no information shall be entertained after submission of EOI document unless specifically called for.

1.6 Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from taking up the project.

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1.7 The EOI document in prescribed form duly completed and signed should be submitted in a sealed cover. The sealed cover super scribed “Expression of Interest to prepare and develop Master Plan for Proposed All India Institute of Medical Sciences at Badsha, Jhajjar, Haryana” shall be received in the office of Chief General Manager (DC), HSCC (India) Limited, E- 6(A), Sector 1, NOIDA - 201 301 (U.P), INDIA up to 3.00 p.m. on 17.01.12. A soft copy, MS-Word compatible, shall also be submitted in the same sealed cover. Documents submitted in connection with EOI will be property of AIIMS/ HSCC.

1.8 Prospective bidders can seek any clarification regarding project requirements and EOI document from the office of CGM (DC), HSCC (India) Limited, E- 6(A), Sector 1, NOIDA - 201 301 (U.P), INDIA (Phone: 0091-120-2542436-40, Fax: 0091-120-2542447/2540399, E-mail: hsccltd@nda.vsnl.net.in).

AIIMS/ HSCC reserves its right not to respond to any question raised or provide clarification sought in its sole discretion.

1.9 Jurisdiction

All disputes arising shall be subject to the jurisdiction of the appropriate court at Delhi alone, and shall be governed by laws of India.

1.10 The discretion and decision of AIIMS in respect of the EOI shall be final and shall not be open to be challenged in any Court of Law.

**2. FINAL DECISION MAKING AUTHORITY:**

AIIMS/ HSCC reserves the right to accept or reject any application and/or to annul the selection process and reject all applications at any time without assigning any reason or incurring any liability to the applicants.

**2.1 ORGANIZATIONAL STRUCTURE**

The applicant should have sufficient number of Architects and other technical professionals. The applicant should submit a list of key professionals stating clearly how they would be deployed in this project.

Even though an applicant may satisfy the above requirements, he would be liable to disqualification, if he has:-

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- a) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the EOI document.
  - b) Record of poor performance such as abandoning project, removed from architectural panel, not properly completing the assigned project, or financial failures/weaknesses, have been black listed in any of the Govt department, PSU, local bodies etc.
  - c) Record of poor performance in any project of HSCC or AIIMS completed or being executed.

### **3.0 Conflict of Interests**

#### **3.1 *Consultants not to Benefit from Commissions, Discounts, etc.***

The remuneration of the Consultants pursuant to this contract shall constitute the Consultants' sole remuneration in connection with this contract or the services, and the consultants shall not accept for their own benefit any trade commission, discount or similar payment in connection with activities pursuant to this contract or to the services or in the discharge of their obligations under the contract.

#### **3.2 *Consultants and Affiliates Not to be otherwise Interested in Project***

The consultants agree that, during the term of this contract and after its termination, the consultants shall be disqualified from providing goods, works or services which may result in conflict of interest.

#### **3.3 *Prohibition of Conflicting Activities***

The consultants shall not engage, either directly or indirectly, in any of the following activities:

- a. during the terms of this contract, any business or professional activities which would conflict with the activities assigned to them under this Contract; or
- b. after the termination of this Contract, such other activities as may be specified in the **SCC**.

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### 3.4 Confidentiality

The consultants shall not disclose any proprietary or confidential information relating to the project, the services, this contract or the client's business or operations without the prior written consent of the client.

## 4. INFORMATION TO BE GIVEN IN THE REQUIRED FORMATS:

Bidders should furnish the following:

### 4.1 ORGANIZATION INFORMATION

Bidders are required to submit the following information in respect of their organization (Form - 'A').

- a) Name & postal address, Telephone & Fax Number etc.
- b) Year of establishment and commencement of practice.
- c) Copies of original documents defining the legal status, place of registration and principal places of business.
- d) Name & title of Directors
- e) Name and designation of officers to be associated with the project and authorized to act for the organization.
- f) Information on any litigation in which the applicant was involved during the last seven years including any current litigation.
- g) Brochures and Annual reports of last seven years.

### 4.2 List of Projects

List of similar assignments/projects successfully completed during the last seven years (Form 'C - i').

## 5. LETTER OF TRANSMITTAL

The applicant should submit the Letter of Transmittal attached under Section-III of the EOI document.

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## 6. DISCLAIMER

The information in this document has been prepared to assist the applicants in preparing the EOI and it is clarified that:

- i. It does not constitute an invitation to offer or an offer in relation to the transaction.
- ii. This document does not constitute any contract or agreement of any kind whatsoever.
- iii. This document does not purport to contain all the information that interested parties and their advisors would desire or require in reaching decisions as to the transaction. Interested applicant should form their own view as to what information is relevant to such decisions and make their own independent investigations in relation to any additional information.
- iv. Neither the information in this document nor any other written or oral information in relation to the transaction or otherwise is intended to form the basis of or the inducement for any investment activity or any decision to enter into any contract or arrangement in relation to the transaction and should not be relied on as such. Neither AIIMS/ HSCC nor their employees or advisors shall be liable to any interested party or any entity under any law including the law of contract, tort, the principles of restitution or unjust enrichment or otherwise for any loss, expenses or damage which may arise, or be incurred, or suffered, in connection with this document, or any matter that may be deemed to form part of this document, or any other information supplied by or on behalf of AIIMS/ HSCC or their employees or advisors or otherwise arising in any way from the selection process mentioned herein.
- v. AIIMS/ HSCC is not bound to accept any or all the EOI. AIIMS/ HSCC reserves the right to reject any or all EOI without assigning any reasons. No applicant shall have any cause of action or claim against AIIMS/ HSCC or its officers, employees, advisors, agents, successors or assignees for rejection of this EOI.

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vi. Failure to provide information that is essential to evaluate the applicant's qualifications or substantiation of the information supplied, shall result in disqualification of the applicant.

vii. It shall not be assumed that there shall be no deviation or change in any of the herein mentioned information. While this document has been prepared in good faith, neither AIIMS/ HSCC nor any of their respective officers or employees or advisors or agents make any representation or warranty or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from. Any liability is accordingly expressly disclaimed by AIIMS/ HSCC or any of their respective officers, employees, advisors or agents, whether negligent or otherwise.

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**Section - III**

**LETTER OF TRANSMITTAL**

FROM:

To:

Chief General Manager (DC),  
HSCC (India) Limited,  
E 6 (A), Sector 1,NOIDA - 201 301  
(U.P.) INDIA

**SUBJECT: Submission of EOI for preparing and developing of MASTER PLAN for Proposed ALL INDIA INSTITUTE OF MEDICAL SCIENCES at Badsha, Jhajjar, Haryana".**

**New Delhi**

Sir,

Having examined the details given in EOI Notice and EOI document for the above project, I/We hereby submit the relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed forms 'A' to 'C (i)' and accompanying statements are true and correct.
2. I/We have furnished all information and details necessary for EOI and have no further pertinent information to supply.
3. I/We also authorize AIIMS/ HSCC or their authorized representatives to approach individuals, employers and firms to verify our competence and general reputation.
4. I/We submit the following certificates along with details in prescribed format in support of our suitability, technical know-how and capability for having successfully completed the following projects :

**Name of project**

**Certificate from**

Enclosures

Signature(s) of Applicant(s)

Seal of applicant

Date of submission



## ORGANISATIONAL STRUCTURE

1)	Name & Address of the applicant with Telephone No./Fax No/Email, Website etc.	
2)	a) Year of Establishment b) Date & Year of commencement of practice.	
3)	Legal status of the applicant (attach copies of original document defining the legal status)	
	a) A proprietary firm	
	b) A firm in partnership	
	c) A limited company or Corporation / Joint venture / Consortium	
4)	Names of Directors & other executives with designation	
5)	Designation of individuals authorized to act for the organization.	
6)	Total No. of professional staff:- Architects: <b>Hospital Planners</b> Structural Engineers: Quantity Surveyors: Others:	
7)	Was the applicant ever required to suspend the project for a period of more than six months continuously after commencement of planning? If so, give the name of the project and reasons of suspension of project.	

8)	Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded project before its completion? If so, give name of the project and reasons for abandonment.	
9)	Has the applicant or any constituent partner in case of partnership firm, ever been debarred/black listed for competing in any organization at any time? If so, give details.	
10)	Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.	
11)	Any other information considered necessary but not included above.	

**Signature**

## DETAILS OF QUALIFYING PARAMETERS

Sr. No.	RFP particulars requirement	(Ref. Page No. in Proposal)	Details of Particulars provided
1.	Tender document fee <b>Rs. 5,000/-</b> in the form of cash or DD from Nationalized / Scheduled bank		
3.	Proposal validity <b>180 days</b> from last date of Submission of Proposals		
4.	Qualifying Projects <i>[As per Form - C</i>		
5.	Power of Attorney for authorized signatory of Consortium members		
6.	Power of Attorney to Lead member of Consortium		
7.	Joint Venture Agreement		
8	Declaration of consortium at Annexure III & Annexure IV		
9	Financial turnover of single firm		
10	Financial turnover of consortium of firms		

**FORM - C**

**Details of similar works completed in the Last Seven Years**

( More similar pages may be added in case qualifying projects are more than one)

<b>Name of assignment &amp; location</b>			Page No. of EOI for cross referencing and verification of information
<b>Project Cost &amp; Fee (Rs. In Crores/ US dollars)</b>	Project Cost	Fee	
<b>Commencement date</b>	Scheduled	Actual	
<b>Completion Date</b>	Scheduled	Actual	
<b>Reasons for delay, if any</b>			
<b>Services provided</b>	Architectural Brief		
	Architectural design		
	Structural design		
	HVAC design		
	Electrical design		
	Equipment planning		
	Any other		
<b>No. &amp; Staff involved and functions performed</b>	Staff involved (Discipline-wise)	Staff-Months	
<b>Name of Associated firm(s), if any</b>			
<b>Services provided by the Associated firm(s)</b>	Redevelopment Planning		
	Architectural Brief		
	Architectural design		
	Structural design		
	HVAC design		
	Electrical design		
	Equipment planning		

	Any other		
<b>No. &amp; Staff of associated firms involved and functions performed</b>	Staff involved (Discipline-wise)	Staff-Months	
<b>Name of Senior Staff (Project Director, team leader) involved &amp; functions performed</b>			
<b>Narrative description of project including size, features etc.</b>	Use up to a quarter page		
<b>Description of actual services provided</b>	Use up to a quarter page		
<b>Proof of having completed the work to the satisfaction of Client</b>			
<b>Name &amp; address of Clients Officer to whom reference may be made</b>			

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**FINANCIAL CAPABILITIES****Form –D****(Rs. In lacs)/ US dollars**

Financial Year	Financial turn over of single firm/ consortium of firms				
	Firm 1	Firm 2	Firm 3	Firm 4	Average
2007-2008					
2008-2009					
2009-2010					
Average Annual Turnover over the past three years					

**Audited balance sheet/ IT return to be submitted in support of above turnover****Signature**

Note:

1. Applicants are required to page no. their EOI submission document and for cross referencing and verification of information mentioned in the above matrix, the page no. at which the details are enclosed in their EOI
2. Use Separate sheet for each project
3. Only those projects shall be considered for evaluation for which the letter of award and successful completion/occupancy certificate are enclosed.
4. The evaluation shall be based on the qualitative aspects of the applicants work, therefore, please indicate the salient features of the work undertaken including all such factors like time / Cost / quality aspects. You may also enclose photographs etc. to substantiate on the same.

**FORMAT FOR POWER OF ATTORNEY FOR AUTHORISED SIGNATORY OF  
CONSORTIUM MEMBERS**

**POWER OF ATTORNEY\***

**(To be executed on non judicial stamp paper of the appropriate value in accordance with relevant stamp Act. The stamp paper to be in the name of the company who is issuing the power of Attorney)**

Know all men by these presents, we .....(name of member firm of the consortium with address of the registered office) ..... do hereby constitute, appoint and authorize Mr./Ms.....(name and residential address..... who is presently employed with us and holding the position of ..... As our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for the Master Plan Consultancy Services for the project of setting up All India Institute of Medical Sciences campus at Badsha village, Jhajjar, Haryana including signing and submission of all documents and providing information / response to Client, representing us in all matters, dealing with Client in all matters in connection with our bid for the said project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid shall and shall always be deemed to have been done by us.

Dated this the.....day of .....200...

(Signature of authorized Signatory)

.....  
(Signature and Name in Block letters of Signatory)  
Seal of Company

Witness

Witness 1:  
Name:  
Address:  
Occupation:

Witness 2:  
Name:  
Address:  
Occupation:

\*Notes:

→ To be executed by all the members individually, in case of a Consortium.

→ **The mode of execution of the power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter document(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.**

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**ANNEXURE – II**

**FORMAT FOR POWER OF ATTORNEY TO LEAD MEMBER OF CONSORTIUM**  
**(To be executed on non-judicial stamp paper of the appropriate value in accordance with relevant stamp Act. The stamp paper to be in the name of the company who is issuing the power of Attorney)**

**POWER OF ATTORNEY\***

Whereas Client has invited proposals from Applicants for submission of proposals for ..... (Name of work).....,

Whereas, the members of the joint Venture/Consortium comprising of M/s....., M/s....., M/s....., M/s.....( the respective names and addresses of the registered office to be given) are interested in submission of proposals for the Master Plan consultancy in accordance with the terms and conditions contained in the EOI documents.

Whereas it is necessary for the members of the consortium to designate one of them as the Lead member, with all necessary power and authority to do, for and on behalf of the consortium, all acts, deeds and things as may be necessary in connection with the consortium's bid for the project, as may be necessary in connection the consortium's bid for the project.

NOW THIS POWER OF ATTORNEY WITNESSETH THAT:

We, M/s ....., hereby designate M/s. ...., being one of the member of the consortium , as the lead member of the consortium, to do on behalf of the consortium, all or any of the acts, deeds or things necessary or incidental to the consortium's bid for the project, including submission of application/proposals, participating in conference, responding to queries, submission of information/documents and generally to represent the consortium in all its dealing with the Client or any other Government Agency or any person, in connection with the Consultancy assignment until culmination of the process of bidding till the contract agreement is entered into with the Client and thereafter till the expiry of the contract agreement.

We hereby agree to ratify all acts, deeds and things lawfully done by Lead member, our said attorney, pursuant to this power of attorney and that all acts deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us/consortium.

Dated this the .....Day of .....200....

.....  
(Signature)

.....  
(Name in Block letters of Executant)  
Seal of Company

Witness 1:  
Name:  
Address:  
Occupation:

Witness 2:  
Name:  
Address:  
Occupation:

\*Notes:

→ To be executed by all the members individually, in case of a Consortium.

→ **The mode of execution of the power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter document(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.**